

Bloxham CE Primary School



Be . Build . Become

10th June 2026

Dear Parents, Carers, Staff and Volunteers,

The Full Governing Board met on **Thursday 21 May 2026**. At the meeting, the minutes of our meeting on 28th April 2026 were approved and are now available on the [Governors' page of the school website](#) along with useful information about governance at your school. The meeting covered school improvement, safeguarding, health and safety, finance, premises, community use and governance matters. A summary of the key discussions is below.

School Improvement and External Review

- Governors reviewed the Headteacher report, the updated self-evaluation and the draft School Development Plan for 2026-27.
- Governors were pleased to hear that the recent Department for Education visit was positive and that the external feedback broadly agreed with the school's own analysis of progress and next steps.
- Governors approved the revised School Development Plan, noting its focus on moving provision from "expected" towards "strong". Governors will continue to monitor progress through external visits, attainment information, staff discussions, school visits and evidence from pupils' work.

Teaching, Curriculum and Bloxham Basics

- Governors discussed the continued embedding of "Bloxham Basics", including consistent lesson approaches, scaffolding in pupils' books and clear classroom routines.
- Leaders reported that Bloxham Basics are now in place across classes. Governors will continue to triangulate this through monitoring visits and conversations with staff.
- Curriculum development work is continuing, including streamlining and strengthening curriculum planning for September in response to advice from external advisers.

- Governors discussed pupil behaviour, staff support and reintegration following suspension. Leaders explained that staff are supported through rotation, breaks and appropriate external advice where needed, and that pupils are reintegrated carefully with review points.

Staffing and September Organisation

- Governors discussed staffing and class arrangements for September. They were pleased to hear that recruitment has successfully secured two new teachers, bringing a blend of experience and fresh perspectives to the staff team for the new academic year.
- The school continues to plan carefully for class organisation and pupil numbers, with flexibility to respond if numbers change.

Inclusion, SEND, Pupil Premium and Attendance

- Governors reviewed updates on SEND, Pupil Premium and vulnerable groups, including the additional funding applications being made for pupils with higher levels of need.
- Governors discussed outcomes for disadvantaged pupils, particularly where pupils are not yet meeting expected standards. Leaders confirmed that they are identifying individual barriers to learning and targeting support.
- Governors also discussed access to clubs and enrichment for Pupil Premium pupils. The school will review barriers to participation and consider further targeted opportunities where needed.
- Governors received information about elective home education and the safeguarding checks and Local Authority processes that apply when pupils leave the school roll.

Residential Visits and Enrichment

- Governors approved the proposed residential visits. Residential visits will now take place in Years 4 and 6, helping to reduce financial pressure on families compared with back-to-back trips in Years 5 and 6.
- Governors were pleased to hear that pupils spoke very positively about their recent residential experience.
- Governors challenged leaders on how they ensure that cost, SEND needs or family circumstances do not prevent pupils from taking part. Leaders confirmed that Pupil Premium funding and local charity subsidies can be used where appropriate, and that individual adaptations are considered for pupils' needs.
- Governors would like to thank staff for the work and time they give to making residential visits memorable, inclusive and successful.

Safeguarding and Pastoral Support

- Governors reviewed the Section 175/157 safeguarding action plan and discussed recorded safeguarding themes.
- The school continues to track incidents carefully and works with pupils, families and external agencies where additional support is needed.
- Online safety and wider pressures affecting children and families were discussed. The school continues to educate pupils and signpost families to appropriate support where needed.
- From the discussion and ongoing Governor Monitoring Governors was clear that there is a strong safeguarding culture in school with robust policies and procedures in place to ensure the safety of our pupils.

Health and Safety

- Governors reviewed the Oxfordshire County Council Health and Safety monitoring visit report and accompanying letter.
- Governors will continue to follow up on audit actions, including confirmation that required tank cleaning has been completed.

Finance, Premises and Sustainability

- Governors noted that the approved three-year budget had been submitted on time, with additional information provided to the Local Authority.
- Governors agreed to review the budget position again at the July meeting.
- Finance monitoring confirmed that the budget had been constructed on a sound basis, with governors continuing to challenge assumptions and monitor financial risks.
- Governors also reviewed insurance and premises costs, energy and utilities monitoring, and the importance of monitoring consumption as part of sustainability.
- Governors were pleased to hear about environmental sustainability work, including a successful landscape grant application to provide CPD for 15 staff in outdoor education and further Forest School support.

Community Use of the School Hall

- Governors discussed the positive use of the new school hall and opportunities to promote community use of space.
- The school is developing a proposal for access cards to improve ease of access to the school premises during lettings.
- The school will also check licensing requirements for music played during rentals.

Governor Monitoring and Communication

- Governors noted monitoring reports covering inclusion and safeguarding, finance, insurance, premises costs, website compliance and hall usage.
- The website audit confirmed that the school website is compliant.
- The Headteacher confirmed that governors are welcome to attend school events, helping governors remain visible and connected with the life of the school.

Policies and Governance

- Governors approved the updated Delegation Planner in relation to exclusions.
- Governors approved the Support Staff Pay Policy and the Handwriting Policy.
- Governors confirmed that required governor training has been completed and were asked to check when their safeguarding refresher training is next due.

Governor Vacancies

- **WE NEED YOUR HELP!** The Board currently has vacancies for two co-opted governors.
- It is important that our community is represented on the Governing Board and that we have a diverse range of skills, experiences and perspectives. Recruitment will be guided by the skills and experience the Board wishes to strengthen, drawing on the most recent skills audit.
- If you would like to know more about becoming a governor, please review the information on the [governor page of the school website](#) or email me at chair@bloxham-pri.oxon.sch.uk for a chat.
- If it is not something you are interested in yourself, please do help us by sharing the parent vacancy with other parents and the co-opted governor vacancies with your wider networks.

Looking Ahead

- The next Full Governing Board meeting will take place on Wednesday 8 July. Governors will review end-of-year information, including attainment, budget monitoring, governance objectives for next year, lead governor roles, annual policies and key governance documents.
- Meeting dates for 2026-27 were approved. Two in-school meetings next year will include time for governors to meet staff, look at books and visit classrooms before the formal meeting. This should strengthen communication between governors and staff and give governors a richer understanding of school life.

At Bloxham, we know that it truly does take a whole community to raise a child. Every member of our school family — pupils, staff, parents, carers, governors, church and community partners — plays an essential part in helping our children to thrive. Through living out our Christian vision “Encourage one another and build each other up,” and our **iCATCH** values of inclusion, care, ambition, trust, creativity and honesty, we continue to make a positive difference for every child.

Governors would like to thank pupils, staff, parents, carers and the wider community for their continued support. It was clear from the meeting that the school continues to focus on improvement, inclusion, safety, enrichment and careful stewardship of resources.

If you would like to know more about governance at Bloxham CE Primary or contact me directly, please email: chair@bloxham-pri.oxon.sch.uk.

With warm regards,

A handwritten signature in black ink, appearing to read 'K. Moyes', with a horizontal line extending to the right from the end of the signature.

Kevin Moyes
Chair of Governors